

## **Data Sharing with Employers**

Glasgow City Council has statutory responsibility for the administration of the Local Government Pension Scheme (“LGPS”) in the West of Scotland, both on its own behalf and in respect of the other 11 local authorities in the former Strathclyde area, and over 200 other large and small employers.

The main functions are management and investment of the fund and administration of scheme benefits. These functions are carried out in accordance with the Local Government Pension Scheme (Scotland) Regulations which are statutory instruments made under the Superannuation Act 1972.

Glasgow carries out its role as Administering Authority via:

- the Strathclyde Pension Fund Committee
- the Strathclyde Pension Fund Office (SPFO), a division of the Council’s Financial Services Department
- the Strathclyde Pension Fund (the Fund)

In order for SPFO to administer scheme benefits, it requires certain information from employers, including:

- Employee name, NI number, address, date of birth
- Details of employment, including dates of employment/absence, pay and pension contributions
- Information relating to additional pension benefits (for example AVCs, added years, ARCs and APCs)
- A monthly break-down of employer and employee contributions

SPFO also supplies certain information to employers, including:

- Details of an individual’s accrued pension benefits information
- Details of retirement benefits, for example relating to ill-health retirements
- Calculations required by the HR departments

Should you require further information, please contact SPFO:

**Strathclyde Pension Fund Office**  
**P.O. Box 27001**  
**Glasgow**  
**G2 9EW**

[spfo@glasgow.gov.uk](mailto:spfo@glasgow.gov.uk)

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