



Strathclyde
Pension Fund

i-Connect

Teams Forum

Wednesday 26th May 11 am

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Agenda



- What is i-Connect
- Process to move to i-Connect
- Submission of data
- Demo
- Points to remember
- Questions



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What is i-Connect

- i-Connect fulfils your record keeping obligations by submitting regular monthly updates to the pension fund. This application replaces the existing mechanisms in notifying SPF of new starts and changes in circumstances. There is still a requirement for a supplementary Leavers form to be sent.
- No change to sending Retirement paperwork



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Process to move to i-Connect

- Engage with payroll provider to discuss i-C specification and build test file
- Send test file to SPF – live payroll system, main payrun by end of July
- Send 2 consecutive files to allow SPF to check cumulative totals
- On-boarding (data matching)



Submission of Data – for test and after Go Live

- Separate submission for each Employer (Council, ALEO, Councillors)
- Spot check on data
- Reason for Leaving – not mandatory on file but helpful for SPF
- APP
- Remove email address if listed
- FTE
- Unique IDs



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Points to remember once Live

- Monthly submissions – no more than 1 month behind or charge implemented
- If changing Unique Identification Number inform SPF prior to sending i-C file
- No year end return – only have to submit Compliance Certificate



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QUESTIONS?

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